



**CITY OF PITTSFIELD
DEPARTMENT OF COMMUNITY DEVELOPMENT**

**APPLICATION FOR
“AT HOME IN PITTSFIELD”**

INSTRUCTIONS:

If you are the applicant and you **live in and own** the property where the repairs are needed, please fill out this form completely, and sign where indicated.

PART I: APPLICANT INFORMATION

1. APPLICANT'S NAME: _____ D.O.B. ____/____/____
(First) (Middle) (Last)

2. APPLICANT'S CURRENT ADDRESS: _____
Please circle if your property is in one of these neighborhoods: Morningside or Westside

3. CIRCLE THE NUMBER OF UNITS IN THE PROPERTY: 1 2

4. APPLICANT'S PHONE NUMBER: _____

EMAIL: _____

5. HOW MANY PEOPLE LIVE IN YOUR HOUSEHOLD? (Count adults and children) _____

Including yourself, please list the name, relationship, age, of all household members on the chart below.

| NAME | RELATIONSHIP | AGE | Soc. Sec number |
|------|--------------|-----|-----------------|
| 1. | applicant | | |
| 2. | | | |
| 3. | | | |
| 4. | | | |
| 5. | | | |
| 6. | | | |

ASSETS:

| ASSETS | BANK OR INSTITUTION | CASH VALUE OR BALANCE | ANNUAL INCOME FROM ASSETS | ACCOUNT # |
|-------------------------------|---------------------|-----------------------|---------------------------|-----------|
| 1.CHECKING ACCOUNT(S) | | | | |
| 2.SAVING ACCOUNT(S) | | | | |
| 3.CD'S, BONDS, SAVINGS BONDS: | | | | |
| 4. STOCK | | | | |
| 5. LIFE INSURANCE | | | | |
| 6. OTHER REAL ESTATE: | | | | |
| TOTAL: | | | | |

OTHER MONTHLY EXPENSES:

| Item | Monthly Housing Expenses | Unpaid balance |
|----------------------|--------------------------|----------------|
| Car Loan | | |
| Personal Loan | | |
| Credit Card | | |
| Phone/internet/cable | | |
| Car Expenses | | |
| Medical Expenses | | |
| Other: | | |
| Other: | | |
| Total | | |

ELIGIBLE IMPROVEMENTS: Check the option/s that best suits your need/s:

Roofing, gutters and downspouts. Window and door replacement * Porch repair *
 Chimney repairs. Siding installation *

* Lead abatement may be required as part of the project

IF A "YES" ANSWER IS GIVEN TO ANY QUESTIONS BELOW PLEASE EXPLAIN ON AN ATTACHED SHEET:

1. Do you have any outstanding unpaid court judgments? _____ Yes _____ No Amount (if applicable) \$ _____
2. In the past 7 years, have you been declared bankrupt? _____ Yes _____ No
3. Are you a party in a lawsuit? _____ Yes _____ No
4. Have you ever been foreclosed upon? _____ Yes _____ No

The information provided is true and complete to the best of my/our knowledge and belief. I/We understand that any willful misstatement of material fact will be grounds for disqualification. I/We give permission to the Department of Community Development to obtain any necessary information from any source for processing my/our application for financial assistance.

x _____ / _____ / _____

x _____

Date

Signature of Applicant

❖ You do not qualify for this program if:

- The applicant/homeowner does not live in the property.
- Homeowner have not owned the home for at least two years prior to January 1, 2021.
- The property has three or more units.
- City of Pittsfield real estate taxes, water/sewer fees, and/or CDBG loans are not current.
- Household **gross annual** income is above the guidelines (Over 120% FMI)

| SIZE OF HOUSEHOLD | 1 PERSON | 2 PERSON | 3 PERSON | 4 PERSON | 5 PERSON | 6 PERSON | 7 PERSON | 8 PERSON |
|----------------------|----------|----------|----------|-----------|-----------|-----------|-----------|-----------|
| 120% of the 2021 AMI | \$72,600 | \$83,000 | \$93,300 | \$102,500 | \$105,970 | \$109,340 | \$112,660 | \$116,030 |

Before submitting your application, please, read carefully the "Application Process Guide", and be sure to submit the required documents to determine eligibility.

Your application will not be considered until you have submitted all the paperwork.

- ❖ If one of the following banks is your mortgagee - Berkshire Bank, Greylock Federal Credit Union, Lee Bank, or Pittsfield Co-op Bank - fill out the application, and contact your mortgage holder.
- ❖ If you do **not** have a mortgage, or your mortgage is **not** through any of these lenders, your complete application should be faxed to: (413) 395-0152, mailed or dropped off at Dep. of Community Development office at City Hall, 70 Allen St. Room 205.
- ❖ If you have any questions, feel free to contact the Housing Specialist at (413) 499-9367