

OPERATING EXPENSES

EXPENSES ARE FOR THE OPERATING OF THE BUILDING, NOT THE BUSINESS.

CALENDAR YEAR 2020

ANNUAL

GENERAL EXPENSES	
PROPERTY INSURANCE	\$
MANAGEMENT	\$
LEGAL	\$
ACCOUNTING	\$
ADVERTISING	\$
MISC (ITEMIZE BELOW)	\$
	\$
EXTERIOR/INTERIOR MAINTENANCE	
LAWN / SNOW REMOVAL / SANDING	\$
LITTER PICKUP / EXTERIOR CLEANING	\$
DUMPSTER FEES	\$
COMMON INTERIOR CLEANING	\$
SUPPLIES	\$
ELEVATOR MAINTENANCE FEE (IF ANY)	\$
HVAC MAINTENANCE FEE (IF ANY)	\$
OWNER PAID UTILITIES	
GAS	\$
ELECTRIC	\$
OIL	\$
TOTAL EXPENSES	\$

IN 2020 DID YOU REPLACE

Y/N

MAJOR INTERIOR REMODEL

HEATING/AC UNIT

ROOFING

SIDING/EXTERIOR

PAVEMENT

COMMENTS:

I CERTIFY UNDER THE PAINS AND PENALTIES OF PERJURY THAT THE INFORMATION PROVIDED HEREIN IS TRUE AND CORRECT.

SUBMITTED BY: _____ PLEASE PRINT

TITLE: _____ PHONE: _____

SIGNATURE: _____